

## **Estimator – Landscape Construction**

### **E.A. Quinn Landscape Contracting Inc. – Glastonbury, CT 06033**

E.A. Quinn Landscape Contracting Inc., a premiere landscape contracting firm, specializing in landscape design and construction located in Glastonbury, CT, is seeking to fill an Estimator position. The Estimator is responsible for lead qualification, lead management and estimating functions, through the submission of all proposals and contract award.

The position requires the ability to read and understand blueprints and specifications to accurately prepare estimates in accordance with requests for quotation. Responsibilities include the complete bidding and award process for residential and commercial construction projects, inclusive of contract execution, submittals and other documentation required prior to installation. The Estimator functions as the primary contact with suppliers, sub-contractors, estimators, designers, engineers and architects in an effort to obtain the necessary information to prepare a comprehensive and accurate bid response. Monitor commercial bid sites, respond to opportunities within the company's parameters and manages all open opportunities by effectively tracking and communicating with Design / Sales Consultants, General Contractors and Residential Home Owners.

#### **Position Requirements:**

- Effective oral and written communication skills
- Outgoing and pleasant personality
- Ability to read and understand blueprints and specifications
- Knowledge of landscape terminology, plant materials and applicable construction materials
- Proficient with computer software programs including Word, Excel, Outlook, construction bid portals such as iSqFt and take-off application software
- Ability to calculate and compile take off data for use in bid proposal estimates
- Demonstrate a strong attention to detail
- Demonstrate flexibility to perform and complete duties wherever volume deems it necessary
- Knowledge of computer aided design (CAD) software a plus
- A minimum of 10 years of experience in landscape, construction or related field is required
- An Associates or Bachelors degree in a related field is required

E.A. Quinn Landscape Contracting, Inc. is "An Affirmative Action / Equal Opportunity Employer". Compensation will be commensurate based upon prior experience and current skill level. The Company offers various benefits, inclusive of a 401k program and profit sharing. Qualified candidates should send their resume to [info@eaquinn.com](mailto:info@eaquinn.com)