



AGC's Supervisory Training Program

Unit 3: Planning and Scheduling

(Five) Evenings, March 3, 10, 15, 24, 31, 2016 | 5:00pm – 9:00pm

CCIA, 912 Silas Deane Highway, Suite 112, Wethersfield

Instructor: Jacob Kovel, Central Connecticut State University (CCSU)

Cost: \$350* / per student

Supervisory skill - or the lack of it - directly affects every company's bottom line. Each day decisions made by every foreman and superintendent are crucial to the success or failure of every construction project. You make your money in the field. Or you lose it.

The Supervisory Training Program (STP) developed by AGC, is designed specifically to meet the needs of the construction industry. Developed, updated, and field-tested by and for contractors, the Program consists of 6 courses that focus on the knowledge and skills that every supervisor must have to be an effective manager of people, time, equipment and materials.

Unit 3 includes:

- **Planning and Scheduling:** introducing concepts and skills used in planning and scheduling; defining the planning process; comparing day-to-day planning with long-term planning.
- **Preparing the Project Plan:** defining construction activities; activity scope or size; duration of activities; putting the activities together; activity relationships.
- **Communicating the Plan:** what needs to be communicated; developing and using the Bar Chart; the tabular schedule; scheduling material delivery.
- **The Critical Path:** network scheduling and the critical path; calculating lag into the network.
- **Scheduling Software and Applications:** introduction to computer use in scheduling; entering data; the use of constraints in the scheduling process; using the resources feature with scheduling software; sorting and filtering activities; formatting options.
- **Using the Schedule on the Jobsite:** crew allocation using the schedule; information for subcontractors and suppliers; the short-term schedule.
- **Updating the Construction Schedule:** using the short-term schedule; updating the schedule.
- **The Schedule as Documentation:** schedule revision after update; the schedule as documentation; subcontractor delay.

Instructor: Jacob Kovel, CCSU

Cost: \$350*/ per student

***includes 6.35% CT Sales Tax**

Registration: (reverse) due by February 22, 2016

Associated General Contractors
of Connecticut
912 Silas Deane Highway, Suite 112
Wethersfield, CT 06109
www.ctconstruction.org/agcct



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Contact Name _____ Title _____
Company/Organization _____
Street Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

Attendee Names:

PAYMENT INFORMATION (Payment must accompany registration to secure your seat)

Cancellation policy: Full refunds will be made for cancellations received 14 calendar days before the first day of each class you are registered. After that date, no refunds will be granted. Replacements accepted.

Registration Fees: \$350* per student/per course | ____ Total Number of Attendees

**includes 6.35% CT Sales Tax*

Enclosed is a Check for \$ _____ made payable to AGC/CT

☐ Request an Invoice

☐ Charge my credit card \$ _____ (circle one): VISA MasterCard Discover

Card # _____ Exp Date ____/____/____

CVV2 (3 digit number on back of card) _____

Credit Card Billing Address _____

Zip Code (Billing Address) _____

Name as it appears on the card _____

Signature _____



Registration Required by Monday, February 22, 2016

return form with payment via mail:

912 Silas Deane Highway, Suite 112, Wethersfield, CT 06109

Fax: 860.563.0616 | Email: jwilhelm@ctconstruction.org

or Phone: 860.529.6855

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