



AGC's Supervisory Training Program

Unit 4: Contract Documents

(Five) **Thursday Evenings**, April 14, 21, 28 and May 5, 12, 2016 | 5:00pm – 9:00pm

CCIA, 912 Silas Deane Highway, Suite 112, Wethersfield

Instructor: Jared Cohane, Esq., Hinckley Allen

Cost: \$350* / per student

Supervisory skill - or the lack of it - directly affects every company's bottom line. Each day decisions made by every foreman and superintendent are crucial to the success or failure of every construction project. You make your money in the field. Or you lose it.

The Supervisory Training Program (STP) developed by AGC, is designed specifically to meet the needs of the construction industry. Developed, updated, and field-tested by and for contractors, the Program consists of 6 courses that focus on the knowledge and skills that every supervisor must have to be an effective manager of people, time, equipment and materials.

Unit 4 includes:

- **Introduction to Contract Documents:** understanding the relationship of contract documents to the construction process and to the superintendent's work; contract terms.
- **Contractual Relationships:** contract types and contractual relationships; legal roles and responsibilities; becoming familiar with project documents; what is Alternative Dispute Resolution.
- **Contract Forms and Documents:** overview of standardized forms; regulatory issues; liens, bonds and insurance.
- **Managing General Conditions:** Articles of the General Conditions; levels of decision-making authority; the supervisor as agent of the contractor; closing out a project.
- **Construction Field Documentation:** learning documentation principles; meetings; issue files.
- **Scope Changes:** cost overruns; the changes clause; legal requirements necessitated by changes; cost recovery, differing site conditions.
- **Time Impacts:** time-related activities; extensions; consequences of time impacts.
- **Avoiding and Resolving Disputes:** disputes, claims and resolutions; dispute resolution process; summary of the course.

Instructor: Jared Cohane, Esq., Hinckley Allen

Cost: \$350*/ per student

*includes 6.35% CT Sales Tax

Registration: (reverse) due by March 28, 2016

Associated General Contractors
of Connecticut
912 Silas Deane Highway, Suite 112
Wethersfield, CT 06109
www.ctconstruction.org/agcct



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Contact Name _____ Title _____

Company/Organization _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Attendee Names:

_____	_____
_____	_____
_____	_____

PAYMENT INFORMATION (Payment must accompany registration to secure your seat)

Cancellation policy: Full refunds will be made for cancellations received 14 calendar days before the first day of each class you are registered. After that date, no refunds will be granted. Replacements accepted.

Registration Fees: \$350* per student/per course | ____ Total Number of Attendees

**includes 6.35% CT Sales Tax*

☐ Enclosed is a Check for \$_____ made payable to AGC/CT

☐ Request an Invoice

☐ Charge my credit card \$_____ (circle one): VISA MasterCard Discover

Card # _____ Exp Date ____/____/____

CVV2 (3 digit number on back of card) _____

Credit Card Billing Address _____

Zip Code (Billing Address) _____

Name as it appears on the card _____

Signature _____



Registration Required by Monday, March 28, 2016

return form with payment via mail:

912 Silas Deane Highway, Suite 112, Wethersfield, CT 06109

Fax: 860.563.0616 | Email: jwilhelm@ctconstruction.org

or Phone: 860.529.6855

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