

## **Job Title: Estimator with CM and Hard Bid Experience**

O&G Industries seeks an Estimator with demonstrated CM and hard bid experience to join the Building Group. This position is based at the corporate office located in Torrington, CT. The Estimator is responsible for quantity survey, creation of computation sheets, acquiring subcontractor quotes, scope leveling, and bid day participation.

### **Essential Functions/Responsibilities:**

- Review drawings, specifications, addenda, and any other bid information that is received
- Solicit and maintain communication with subcontractors and vendor
- Ensure that O&G has adequate subcontractor and supplier coverage on bid day
- Perform take-offs for assigned divisions with a high degree of accuracy
- Prepare computation estimates for the review of the Senior Estimator
- Review and study the assigned specification sections so that all estimates are estimated according to plans and specifications
- Develop RFIs to clarify the project scope
- Work with other Estimators on the project so that the scope coverage is accurate and complete
- Prepare comprehensive bid day analyses of the assigned trades and submit recommendations to the lead estimator
- Seek and qualify new subcontractors and material suppliers

### **Qualifications:**

- Functional knowledge of Excel, Timberline, and electronic take-off
- A.S. in Engineering, Building Sciences, or related field (a demonstrated analytical aptitude may be substituted)
- 6+ years of field experience

O&G Industries is an Affirmative Action/Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to age, color, national origin, race, religion, sex, sexual orientation, gender identity, protected veteran or disability status. We are committed to hiring a diverse workforce and sustaining an inclusive culture. Women and Veterans of the United States Armed Forces are encouraged to apply.